



Late and Missed Appointments

Dr. Amber and her team strive to treat our patients' families with superior care and utmost respect. For these reasons, we require that you notify Smile Wright Dental at least **48 BUSINESS HOURS** in advance if you need to make a change to an existing appointment. We do realize that last-minute circumstances may occur. Not giving adequate notice may result in a penalty for the family.

If a patient is ten or more minutes late for their appointment, the appointment will be cancelled. If a patient misses two appointments in a one-year time frame without the guardian calling in advance, Smile Wright Dental reserves the right to dismiss the entire family from the practice. We set aside time especially for the patient and make special preparations for the child's arrival. Please extend courtesy to us and our other patients by giving Smile Wright Dental as much advance notice as possible of any needed appointment changes, so that we can adjust our schedules accordingly.

If your child is a **NEW PATIENT** and he/she misses his/her first scheduled appointment without prior notification or significant extenuating circumstances, he/she will not be reappointed at either Smile Wright Dental office for future appointments.

I have read and agree to the above policies regarding Scheduling and Registration, Fees and Co-Pays, Late and Missed Appointments.

Child's Name

Date of Birth

Guardian's Name

Guardian's Signature

Date