



## General Dentistry for Children and Young Adults Amber N. Wright, D.D.S.

### Scheduling and Registration

Dr. Amber and her team look forward to caring for your child and are grateful for this opportunity. To schedule his/her appointment, please call our office directly. A front office team member will record your child's basic information and will ask the reason for this appointment, in order to allow us sufficient treatment time and to be thoroughly prepared for your child's arrival. Please disclose any significant medical history data or changes at this time.

Please plan to arrive at your child's appointment **TEN MINUTES PRIOR, FIFTEEN MINUTES PRIOR** if your child is a new patient or if you have more than one child to be seen by the dentist. At every visit, you will be asked to present your **IDENTIFICATION CARD AND DENTAL INSURANCE CARDS**, and we will verify your address, and phone number. While this may seem like a tedious inconvenience, often insurance companies make slight changes to your coverage that are important for us to know. Please be prepared to present this information to the receptionist upon checking in for your appointment so we can assist you in maximizing your dental benefits. If all documents and insurance information are not available when you arrive, your child's appointment may be cancelled or you may be asked to pay out of pocket for the appointment and personally contact your insurance for any reimbursements they may provide you.

**Requests during school holidays, as well as before or after school appointments are highly requested. Should you need to reschedule your appointment for your child during one of these times, we require that you notify us within 2 business days in advance. Failure to do so, may result in our office being unable to accommodate future requests during these prime times.**

### Fees and Co-Payments

It is very important to Dr. Amber and her Smile Wright Dental team to keep fees as affordable as possible for our patients' families. For this reason, we do no billing and no payment plans. To better serve our patients, Smile Wright Dental participates with several insurance plans. It is your responsibility to contact your insurance company to verify which services are covered at our offices. At each visit, we will ask you to verify your insurance information. Using this information, we will file a claim with your insurance company for the services provided in our offices. We require that any co-payment you have, be made at the time of service; it will be collected before your child's appointment. Any fees not covered by insurance during your child's visit will be your responsibility and the payment in full will be due before the appointment starts. For your convenience, we accept cash, Visa, Mastercard, Discover and American Express Card. We also offer Care Credit financing. **WE DO NOT ACCEPT PERSONAL CHECKS.** All quotes given at Smile Wright Dental are an estimate of finances due. After the claim is processed from insurance, we will either contact you regarding the remaining balance or refund you if necessary. Any family's remaining balance must be paid prior to any future appointments.